



## FRIENDS OF BRAZORIA WILDLIFE REFUGES

### Minutes of the Board of Directors

Friday, November 12, 2021      Venue: Gulf Coast Bird Observatory

**Board Members in Attendance:** Ed Barrios, Marty Cornell, Mickey Dufilho, Phil Huxford, Ruby Lewis, Herb Myers, Lisa Myers, Kim Richardson Dick Schaffhausen Mary Schwartz, Regina Tippett

**Absent Members of the Board:** Oron Atkins

**Refuge Staff in Attendance:** Jennifer Sanchez

**Guest in Attendance:** Neil McLain

The meeting was called to order at 1:05 pm by President Lisa Myers

The **Agenda** was accepted as presented

**Minutes** for the September 10, 2021 Meeting of the Board of Directors were unanimously approved after a motion by Mickey and a second by Herb.

**E-mail Motions:** One motion was made and approved during the interim between the September 10<sup>th</sup> meeting of the board and today:

- “The FOBWR board of directors authorizes an expenditure of up to \$1,000 for materials to construct a pollinator garden at Bobcat Woods. Funding will come from the San Bernard McGovern reserves.” There were 9 yeas and 2 no responses.

**Discovery and Land Acquisition:** Jennifer reported that:

- It will be probably in January when closure will be made on the Peach Creek tract in Wharton County.
- The purchase of Taylor’s Corner, a.k.a. the Poole Tract on the corner of CR2918 and CR306, may also close early next year. Acquisition has been hampered by an inflated price. Funds for purchase will include our \$10,000 grant from the Trull Foundation, granted to FOBWR in 2013. We will need to notify the foundation and thank them upon the completion of the purchase.
- The Complex is purchasing petty lots near Hideaway on the Gulf to consulate the canal as the boundary to the Brazoria NWR. WUI.
- Mike Lange continues his work to secure the 5,775-acre Kbar ranch between Dance Bayou and Big Pond.
- The fee-title purchase of the 250-acre Speers Tract has been completed. The land is just off of CR31, west of Angleton, and is near the Harris Reservoir.

**Refuge Update:** Jennifer

- The Complex was not able to contract this season for the helicopter spraying of vegetation to improve the habitat for black rails, but they will be ready to go in the spring-early summer period. Funds from the \$78,000 FOBWR grant would be paid directly to the contracted helicopter company.
- A MOU is being developed with Brazoria County on land transfer and wildlife crossings along the Harris-Beall property.
- The Complex is willing to give up about 12 acres for the Hwy 36 widening between Brazoria and West Columbia in return for the Texas Highway Department purchasing an equal value of adjoining land. A willing buyer must be found. Two under-road wildlife crossing will connect both sides of the highway.
- Jennifer will deny the U.S. Corps of Engineers permitting for their continued use of a spoil site on Big Boggy, as the now-protected black rails are using this site for breeding. It is fortunate that the four sites in the USA where black rails are found are on protected areas.

- Jennifer announced her retirement from the US Fish and Wildlife Service at the end of this year. FWS is giving a priority to naming a project leader to replace her, probably by early spring. In the interim, Cody will serve as acting project leader and Curtis will focus on land acquisition issues.

## Grants and Projects

- Jennifer will set up a meeting with Curtis, Cody, Marty, and Oron to discuss an FOBWR application for a Recreational Trails Grant to repair/extend the Big Tree Trail. A continuous boardwalk along the current path would be 0.6 miles. [Note: The Bobcat Woods Loop Trail used ~\$147,000 in materials for the ~1,600-foot boardwalk = ~\$92/linear foot. Materials for a 0.6-mile stretch would thus cost about \$290,000 presuming the use of Tan-deck synthetic lumber decking]
- Mickey will apply for a \$500 grant from the Texas Master Naturalist, Cradle of Texas chapter to repair the seining shelter on the Cross Trails loop. This shelter was badly damaged by Hurricane Nicholas. Applications are due by December 31<sup>st</sup>.
- ~\$47,108.07 remain in the Cannan Bend project. This money will be used to construct a pier for non-motorized watercraft launching, two shelters and a number of benches, including benches along the trail, and signage (one to indicate that the boat ramp should be kept clear).
- It was decided to forgo any official opening ceremony for Cannon Bend, having previously held a special ceremony for the Hickner family.
- Some of the \$840 memorial fund for Barbara Burkhardt will used to place a bench in her name at the Bobcat Woods pollinator garden.
- The \$30,000 Cedar Lake Cut grant has been completed, including the filing of final reports by Woody using financial data supplied by Regina. The money was spent for Mike Lange's discovery activity of land in Matagorda County.
- Signs are ready to install on the Big Slough trail.

**Migration Celebration:** Jennifer stated that we can assume that most Covid restrictions will be removed in the spring, thus allowing us to hold Migration Celebration on April 23<sup>rd</sup> and 24<sup>th</sup>, with the kickoff event to be held on April 8<sup>th</sup>. Because of the confined space, the Moccasin Pond van tours might not be authorized. Ed should renew planning sessions.

**Maintenance Committee:** Jennifer supported the idea that FOBWR would become proactive in maintenance of public use facilities. A committee will be formed whose members would periodically audit trails, signage, shelters, shelters, etc. for repair needs and then arrange for the repairs using volunteers and/or contracted labor. Toward this end, Marty moved, and Ed seconded the motion that **"The FOBWR board authorizes the creation of a maintenance account to fund repair and upgrading of public use facilities. Initial money will come from transferring \$18,000 of the remaining funds in the Cedar Lake Plantation Trail account to this maintenance account."** All board members present voted yea for this motion. A chairperson is needed to head this committee; Lisa will consult with Oron.

**Monthly Refuge Walk:** Tom Schneider will be asked to be the refuge staff coordinator of the monthly refuge walks. Jennifer would like the next walk to feature the newly acquired Speers tract on Friday, December 3<sup>rd</sup>.

**Financial update:** Treasurer Regina Tippet reviewed the October, 2021 Financial Statement (attached at the end of these minutes). Notable from the Sep.-Oct. P&L statement are almost \$15,000 in income (\$11,750 net from Phillips66 for Birds-of-Prey) and \$1200 from members. Expenses were mostly for land acquisition activity (\$22,117), followed by \$2,016 for Refuge Saturdays at Hudson Wood and Cannan Bend.

Regina will roll any residual funds left in the Bobcat Woods Loop Trail project back into the San Bernard McGovern account.

Regina will send out a request for each board member to estimate monthly expenditures, as well as sources of income for our 2022 budget.

**Bylaws changes:** Kim presented proposed changes to our bylaws, and then moved that **"The Board of Directors sanctions proposed changes to the FOBWR bylaws for submission to the General Membership for approval at the January 14, 2022 annual meeting of the general membership."** Ed seconded the motion, which was passed with a unanimous vote of the board. This version of the bylaws, with the sanctioned changes highlighted, is attached.

**Membership:** Mickey reported that we currently have 64 members (34 life members and 29 members who pay annual dues). Ten past members did not choose to pay dues this year. Mickey is soliciting ideas to stimulate the recruitment of active members. Our “Friends Only” monthly walks have attracted only a few people. Marty mentioned a recruiting technique called “Friendraising” used by another Friends group; he will send the details on this process to the board. For the newsletter, Jennifer will provide Mickey with a report of damage to the refuges from Hurricane Nicholas, as well as a recap of 2021 refuge highlights.

**Communications:** Dick continues to upgrade our web site; the Migration Celebration page will need to be redone. Our Facebook page is up to date with upcoming events.

**Outreach:** Ruby reviewed our outreach activity:

- Our trifold on refuge trails has proved very useful; members are requested to pass them out to visitors encountered on trails and at other opportunities.
- In September and October, there were 9 major outreach events and 4 minor events
- Refuge Saturday at Bobcat Woods will be held tomorrow, November 13<sup>th</sup>.
- The next event will be the Christmas Open House at the Discovery Center, December 26<sup>th</sup> through January 2<sup>nd</sup>. In 2020, this popular event attracted over 157 visitors from outside Brazoria County, including 47 from Houston. It is recommended that this year we pay for at least one ad in The Facts and also notify the Citizens Environmental Coalition in Houston to help spread the word. A tarp wind break is needed for the pavilion.
- It was suggested that Dow Woods could be our next target for a Refuge Saturday event, possibly in January. There would be plenty of parking area by opening the south gate of the existing parking lot.
- There will be no dinner served for this year’s San Bernard Christmas bird count.

**Birds of Prey:** Four programs have been scheduled for this fall, including KBR Kids Day and the Bobcat Woods Refuge Saturday. The attendance count to date is 1050 people.

Phil emphasized the need to develop his replacement. He is seeking volunteers to serve as the FOBWR ambassador at school programs. Ron Weeks was suggested as one potential.

#### **Governance:**

- Lisa will send a request to each member of the board to express their role on the board.
- A meeting to set goals for 2022 will be scheduled for a Monday in December, with the participation of refuge staff. This meeting will help frame the 2022 budget.
- List will present a “Year in Review” report at the January 14, 2022 meeting of the General Membership, to be held at the Gulf Coast Bird Observatory building.
- Ed will recruit sufficient members to make a quorum for the General Membership Meeting.

**Action Register:** The updated status of pending items is shown below. New action items are also highlighted in the above text. Items completed since the May board meeting are:

- It was decided to forego the opening ceremony of Cannan Bend, and thus the promotion in The Facts is not needed.
- Deteriorated signs on Crosstrails have been replaced.
- Phil will donate his “bird wing” banner to FOBWR, thus a duplicate banner will not be purchased.

Lisa adjourned the meeting at 3:53PM.

Submitted by Marty Cornell, Secretary

# FRIENDS OF BRAZORIA WILDLIFE REFUGES

## BYLAWS

### ARTICLE 1: NAME AND PURPOSE

The name of the corporation shall be "Friends of Brazoria Wildlife Refuges, Inc."

The "Friends of Brazoria Wildlife Refuges, Inc." (hereinafter referred to as FOBWR) shall be organized and operated for charitable, scientific and educational purposes under the authority of the National Wildlife Refuge System Administration Act and the Refuge Recreation Act. In addition, FOBWR will maintain a relationship with the Texas Mid-coast National Wildlife Refuge Complex in accordance with the Partnership Agreement with the U.S. Fish and Wildlife Service (USFWS).

The FOBWR will acquire funds and property and dispense funds and property to accomplish the mission of the corporation.

All activities of the FOBWR shall be non-profit 501(c)(3) in accordance with the law and the Articles of Incorporation.

This organization shall not discriminate against any member or applicant for membership or any other person because of race, color, religious creed, ancestry, national origin, age, sex, or sexual orientation.

### ARTICLE 2: GENERAL MEMBERSHIP

Membership shall be open to all persons interested in the aims of the FOBWR and of the USFWS.

Membership categories shall be classified as follows:

- I. REGULAR: Annual membership dues paid to treasurer.
- II. FAMILY MEMBERSHIP: Annual membership dues paid to treasurer.
- III. LIFE: A onetime payment of \$250.00 paid to treasurer. Life members shall pay no annual dues.
- IV. HONORARY: Anyone may be designated an honorary Member by a vote of the Board of Directors. Honorary members shall pay no dues.

Annual Membership dues and benefits will be specified by the Board of Directors subject to review at the Annual Meeting.

Payment of dues is a prerequisite to qualify as a Member. The Annual Membership term will be January 1 through December 31. Only dues-paying members are entitled to vote at any general or special membership meeting. Anyone who had paid their dues in the previous year or before the notice of any annual or special membership meeting may vote in such meeting, and is entitled to notice of the meeting.

Membership can be terminated at the request of the member or by failure to pay annual dues by March 31. The Board of Directors may expel any member for good cause. The member shall first be notified at least thirty (30) days prior to the intent to expel and be offered an opportunity to address the Board of Directors. A two-thirds vote of the Board is required for expulsion.

### ARTICLE 3: BOARD OF DIRECTORS

## I. MEMBERSHIP

The Board of Directors shall consist of the Executive Board of Directors: President, Vice President, Secretary and Treasurer (Officers) and at-large Board of Directors. The Board shall consist of a minimum of 5 and a maximum of fifteen 15 members, plus a non-voting USFWS liaison.

## II. DUTIES

The duties of the Board of Directors are:

- A. Formulate policies and direct activities of the FOBWR.
- B. Hold and manage property, funds and assets received by the FOBWR.
- C. Execute responsibilities assigned by the President.
- D. At-large Board members have a spending approval limit of \$100 without Board approval. This applies to all spending except grants or projects that have a reimbursement clause and/or a budget in which event the gross spending shall be within the amount authorized by the Board.
- D. Ensure that FOBWR complies with applicable laws, adheres to its stated corporate purposes, and exercises due care in the management of property, funds, and assets.

## III. MEETINGS

The Board of Directors shall meet at least once each quarter at a time and place as designated by the President. The Board may also have alternative forms of meeting as provided by Section 6.002, Texas Business Organizations Code. Special Board meetings may be called by notification by the President. A quorum is a majority of the voting Board members. Motions can be made by any Board member (except the President) during regular or special board meetings or by e-mail. The motion must be seconded and followed by a call for discussion which can occur either in person or by e-mail. Since an e-mail motion is normally made due to a timing issue, Board members will begin discussion by email after a motion is made and seconded. Discussion shall be at least 7 days, unless the President shortens or lengthens the time for discussion due to timing or other issues. Voting will begin when the President calls for a vote. When a majority of the voting Board members either vote for or against the motion, the Secretary will notify the Board of the results.

## IV. ELECTION AND TERM

Directors shall be elected at each annual meeting by the general membership and shall serve for a term of one year. There shall be no limit on the number of terms the Directors may serve.

## V. VACANCIES

Any vacancy on the Board shall be filled by an appointee recommended by the President (or the Vice President if the President position is vacant) and confirmed by a majority of the remaining members of the Board. The appointee shall hold office for the un-expired term of the predecessor.

## VI. REMOVAL

- A. Any Board member may be removed by the Officers whenever the removal is in the best interest of the Corporation. The Board member shall first be notified at least 30 days prior to the intent to expel and be offered an opportunity to address the Officers. A majority vote of the Officers is required for expulsion.
- B. In addition to the above, a Board Member is automatically removed from the Board if (i) the Board Member fails to physically attend three consecutive Board meetings without excuse. (ii) attend a majority of Board meetings each calendar year without excuse, or (iii) attend a majority of general membership meetings without excuse.

The Board Member shall notify the President of the Board if the Board Member has a justification for not attending a Board or general meeting, and the President may excuse the Board Member's failure to attend a Board meeting. The President shall report such excused absence to the Board. It is the responsibility of the Board Member to comply with this provision of the bylaws.

#### VII. CONFLICT OF INTEREST

In the event that any Board Member has a conflict of interest that might limit or influence the Board Member's fair and impartial participation in Board deliberations or decisions, such Board Member will inform the Board as to the circumstances of such conflict as soon as the Board Member knows of the conflict of interest. The Board shall decide whether the Board Member with the disclosed conflict should be limited in discussion and/or voting on the issue before the Board. The Board may request from the Board Member any appropriate information which might affect its decisions. "Conflict of interest," is defined as any association by a Board Member with any individual, partnership, corporation, organization or business by which the Board Member may be unable to exercise impartial judgment or otherwise act in the best interests of the FOBWR. A Board Member may not receive any private inurement or private benefit as a Board Member, either direct, or indirect.

### ARTICLE 4: OFFICERS

#### I. NUMBER AND ELECTION

The Officers are:

President

Vice-President

Secretary

Treasurer

After the Annual General Membership meeting, the Board of Directors shall elect the Officers by a majority vote.

#### II. DUTIES

- A. Have a spending approval limit of \$400 without Board approval. This applies to all spending except grants or projects that have a reimbursement clause and/or a budget in which event the spending shall be within the amount authorized by the budget.
- B. Other duties of the officers include the following:

##### President

- A. Preside at meetings,
- B. Have general management and control of business and property of the Corporation,
- C. Notify the Board of Directors and the General Membership of all meetings,
- D. Appoint Standing and Ad Hoc Committees in accordance with the bylaws,
- E. Appoint a Board member to be responsible for maintaining a list of the General Membership, and
- F. Recommend members to fill vacancies on the Board.

### Vice President

- A. Preside in the absence of the President,
- B. Perform other duties as defined by Policies and Procedures adopted by the Board.

### Secretary

- A. Draft the minutes of all meetings of the Board and General meetings and submit the drafts for approval by the Board.
- B. Archive the approved minutes on the FOBWR web site.
- C. Perform other duties as defined by Policies and Procedures adopted by the Board.

### Treasurer

- A. Maintain accounts of receipt, deposit and expenditure of funds for FOBWR and provide account activity and balances at Board Meetings,
- B. Maintain operating and financial records,
- C. Prepare and submit State and Federal tax reports,
- D. Maintain current, accurate financial records with complete entries as to each financial transaction of the corporation, including income and expenditures, in accordance with generally accepted accounting principles
- E. Fully cooperate with the person(s) appointed by the Board to prepare an annual financial report or audit.
- F. Require documentation and explanation for any expense and has the right to challenge any questionable expense submitted,
- G. Maintain a separate accounting of each grant, including deposits, expenditures, and account balances,
- H. Seek reimbursement of spent funds from the appropriate entity, unless another person is registered as the contact person for the grant or other source of funding.
- I. Perform other duties as defined by Policies and Procedures adopted by the Board.

## ARTICLE 5: MEMBERSHIP MEETINGS

### I. ANNUAL GENERAL MEMBERSHIP MEETING

The annual General Membership meeting of the FOBWR shall be held in January of each year.

### II. SPECIAL MEETINGS

Special meetings of the membership may be called by the President or upon the written request of twenty five (25) percent of the members.

### III. NOTICE

Notice of any meeting shall be communicated by the President to each member's e-mail address no later than the tenth day and not earlier than 60 days before the date of the meeting. Notice of every meeting shall briefly indicate its purpose and state any items to be voted on by the membership.

#### IV. PROCEDURE

Procedures at all meetings shall be governed by *Robert's Rules of Order*. At the Annual, General or Special meetings, a majority of the Board of Directors joined by ten (10) percent of the members present in person or by proxy shall constitute a quorum.

#### ARTICLE 6: COMMITTEES

##### I. ORGANIZATION

The President shall appoint Standing or Ad Hoc Committees as necessary, with concurrence of the Board.

##### II. TERM OF OFFICE

The term of office for all Standing Committees shall be for periods specified or until completion of the project.

##### III. DUTIES

Duties and procedures of the Standing Committees and Ad Hoc Committees shall be specified by the Board of Directors. Committee Chairs shall be approved by the Board.

#### ARTICLE SEVEN 7: FISCAL POLICY

General and intermediate supervision of the fiscal policy of the FOBWR is provided by the Board of Directors. The Fiscal Year of the FOBWR shall commence on the 1<sup>st</sup> day of January and it shall end on the 31<sup>st</sup> day of December of each year. The Board shall approve budgets as needed for general operation, Migration Celebration or special projects.

FOBWR shall maintain current and accurate financial records with complete entries as to each financial transaction of the corporation, including income and expenditures, in accordance with generally accepted accounting principles. Based on the records maintained as provided herein, the Board of Directors shall annually prepare or approve a financial report for the corporation for the preceding year. It is the policy to have a written review each year by person(s) appointed by the Board, but to have an audit prepared by a Certified Public Accountant every third year. The report must conform to accounting standards as adopted by the American Institute of Certified Public Accountants and must include:

- (1) A statement of support, revenue, and expenses;
- (2) A statement of changes in fund balances;
- (3) A statement of functional expenses; and
- (4) A balance sheet for each fund.

#### ARTICLE EIGHT 8: AMENDMENTS

##### I. AMENDMENTS

Power to repeal or to amend these bylaws and to adopt additional bylaws is vested in the members.

##### II. PROCEDURES



A. A motion to repeal, amend, or adopt bylaws may be made at any membership meeting, as long as proper notice is given to the membership.

B. A majority of those members present must vote for the change. Such meetings require a quorum to be valid.

Approved by a majority of the voting membership present on this the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signatures:

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

## Friends of Brazoria Wildlife Refuge Board Action Register Jan 14

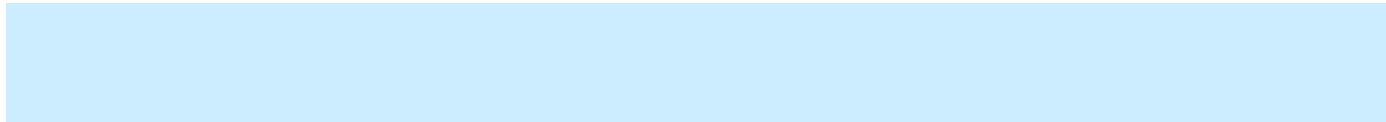
Action Item	Who? Date Started?	Due Date?	Status	Comments
Develop a New Outdoor Environmental Education Display for our canopy	Lisa/ Marty	Target for concept proposal?	No action has yet occurred	Committee to define aesthetics and variations in content/message modules. Material options for signs and displays to be defined as basis for cost estimates. Check spring-mounted signs and GCBO-pipe frame type.
Upgrade the FOBWR website	Dick	Date not specified	Ongoing	Dick is working with David Stark of Overnite Software. Dick is putting activities on it. The Migration Celebration web pages are not yet restored. <b>Ducj updating, photos, verbiage</b>
Develop text on FOBWR history for website	Ed Barrios	Sometime in 2021	Fixin to	Ed has reviewed documents back to 1994 (the start of FOBWR), and scanned newsletters through 2003. He will put these archives on our web site.
Develop a Succession Plan	Lisa, Mickey	Sometime in 2021	Researched succession planning	Kim is looking into protocol (bylaws, P&P), board consensus is needed to define skill needs. <i>Want thoughts for November meeting. Want diversity to broaden pool. We need someone with Ravi's contact expertise.</i>
Arrange a thankyou meeting with 1st grader Alex Grogard	Lisa	As soon as convenient	Action pending	<b>It was suggested at the 12Nov21 board meeting that we could present Alex with a plaque including an honorary life membership.</b>
Download financial records to our archives	Dick	not specified	Action pending	<b>Financial records are on our Weebly website, however they are not accessible by the public. Dick is to resolve this problem. See topic</b>
Download Migration Records to our archives	Marty	not specified	Action pending	Awaiting access protocol. <b>Dick is charged to find a site with public viewing access and with restricted editing access.</b>
Download ATFN Records to our archives	Marty	not specified	Action pending	Awaiting access protocol
Download Governance items into our Archives	Marty	May 2020 board meeting	As soon as convenient	Awaiting access protocol
Board to develop annual goals	Lisa and Marty	December, 2021	Actively Working	<b>Lisa will set up a meeting. [Marty note: Goals are not time-bound, whereas Objectives are; they should be SMART] Cody and Curtis will have their annual plan ready in November. Jennifer will present this to FOBWR. A full day in December will be allocated to developing Goals and Objectives for 2022. Hit list, not goals</b>

Provide cost estimate for replacing to Hudson Woods boardwalk with concrete	Jennifer	Nov., 2021	TBD	The refuge staff needs to reconnect with the trade union in Houston to verify their continued interest. <b>remove</b>
Refresh the Discovery Center Display	Lisa, Phil, Tom, Herb	not specified	Ongoing	The "Pro bono taxidermist" needs to give us his commitment or we should find another vendor. FOBWR is willing to pay for the work; an estimate is needed. 12Nov21 <b>bruce unable, gave a name to phil to call</b>
Membership of FOBWR, including a plan to attract new members	Lisa and Mickey	not specified		Refuge walks and Newsletter are designed to encourage membership. <b>Mickey will gather a committee for member recruiting members. 12Nov21 remove</b>
More promotion of refuges	Lisa	not specified	not stated	Need to discuss and work out plan. <b>Another Open House for the Chamber of Commerce is suggested 12Nov21 another openhouse at dc Signs for the Big Slough and Cedar Lake Plantation trails are in and will be installed next week. Signs of kiosks are now in fabrication. 12Nov21 Remove</b>
Signage at BNWR trails	Jennifer	not specified		
Determine scope of work on the San Bernard Oak Trail that can be done for \$250K	Jennifer	Not Specified		Repair of current remaining boardwalk will be minor. Excess funds from the Cedar Lake Plantation Trail (+\$18k) are available. TPWD Recreational Trails grant could still be used to make this a loop trail. <b>Another option would be to "boardwalk" the current 0.6-mile path, using a TPWD Recreational Trails grant. Meeting with Curtis, Oron, and Marty to scope concept. 12Nov21 one area for boardwalk; a go do maintainence.</b>
Determine need for a new UTC for sea turtle patrols	Oron, Roland, Curtis	Not Specified		Our oldest UTV is rusty but still serviceable. Waiting for Roland to respond. 10Sep21. 11Nov21 <b>on hold until state support</b>
Determine the cost of poop stations	Ruby	Not Specified		Stations are especially needed at Dow Woods, Bobcat Woods, and Big Slough trails. A motion was made and approved for up to \$1,500 to buy four stations. <b>Ruby will order. 12Nov21. Done; three are being used dow, bobcat, Hudson. Hvee not installed on at big slough trail</b>
Create account to receive FWS reimbursements	Regina	Not specified		<b>Regina is setting up a Grant Solution account. 12Nov21 not done; this if to apply, fixin to grant solutios. Asap used for reimbursement.</b>
Apply for \$500 grant from COT for repair of seining shelter	Mickey	By 2021 year end		The seining shelter was heavily damaged by Hurricane Nicholas. <b>DONE</b>

**Begin MC22  
planning**

**Ed**

**MEETING TOPIC**



**FOBWR FINANCIAL STATEMENT, October 2021 Final**

TDECU				\$90,477.47	
Merrill Lynch Cash				\$245,111.40	
Merrill Lynch Certificates of Deposit				\$149,458.02	*
<b>ACCOUNT BALANCE</b>				<b>\$485,046.89</b>	G
-				-	
<b>FUNDED GRANTS and ALLOCATED FUNDS</b>	<b>Grantor</b>	<b>Total Awarded</b>	<b>Amount Spent</b>	<b>Amt Available</b>	
20131230 McGovern Brazoria NWR non committed	Katherine McGovern	270,279.33	168,871.21	101,408.12	
20131220 McGovern San Bernard NWR	Katherine McGovern	127,000.00	70,095.17	56,904.83	
20130919 Poole Track Land Acquisition	Trull Foundation	10,000.00	-	10,000.00	
20181231 Houston Endowment Land Acquisition 4	Houston Endowment	325,000.00	300,972.19	24,027.81	*
20201228 Houston Endowment Land Acquisition 5	Houston Endowment	150,000.00	4,300.00	145,700.00	E
20170811 Cedar Lake Plantation Trail	ATFN 17 FOBWR	62,155.96	43,756.10	18,399.86	
20160728 Cedar Lake Cut Lands See NOTES \$30,000.00 Reimbursement	USFWS	30,000.00	30,000.00	-	*
20161205 Bobcat Woods Matching Grant (see NOTE)	FOBWR	246,694.90	246,146.44	548.46	A
20210722 Black Rail Habitat (\$78,000 Reimbursable grant)	USFWS	-	-	-	
<b>TOTAL ALLOCATED FUNDS</b>		<b>\$1,221,130.19</b>	<b>\$864,141.11</b>	<b>\$356,989.08</b>	
<b>FOBWR PROJECTS</b>		<b>Amt Allocated</b>	<b>Amount Spent</b>	<b>Amt Available</b>	
46400 Birds of Prey	FOBWR	36,688.00	12,250.00	24,438.00	*
Migration Celebration	FOBWR	32,573.06	11,844.31	20,728.75	*
20170101 BNWR Donation Box	Donations	1,892.57	716.86	1,175.71	D
20201231 General Donations, Membership Fees, etc.	Donations	3,518.36	-	3,518.36	*
20210101 Barbara Burkhardt	Memorial	840.00	-	840.00	H
20140403 Law Enforcement Restitution	Federal Court Fines	7,916.11	6,080.76	1,835.35	
20190601 ATFN 2019 Cannan Bend	FOBWR	211,436.29	164,328.22	47,108.07	*
<b>TOTAL FOBWR PROJECTS</b>		<b>\$294,864.39</b>	<b>\$195,220.15</b>	<b>\$99,644.24</b>	B

				<b>\$13,427.93</b>	* E , F  * I
<b>OPERATIONS</b>		\$27,455.37	\$14,027.44		
<b>FUNDS IN TRANSIT</b>				<b>\$14,985.64</b>	
<b>TDECU SAVINGS</b>				<b>\$15.70</b>	
<b>TOTAL Funds in Bank Accounts</b>				<b>\$485,062.59</b>	

**COMPLETED PROJECTS OR GRANTS**

**NOTES**

20161205 Bobcat Woods Trail: Grant \$160,000.00 plus \$53,641.00 2015 ATFN plus \$17,000.00 McGovern plus \$16,053.90 refunds deposit acct

\*A 20160728 Cedar Lake Cut Lands is now complete. Final reimbursement was received May 2021.

\*C 46400 Birds of Prey 2021 beginning funds balance \$21,396.00

\*D Migration celebration 2021 beginning balance \$19,051.00

\*F 12/31/20 A blank check was stolen from a check book and made out for \$4,437.94 and cashed by TDECU

A fraud report has been filed with TDECU and the Lake Jackson police dept. 1/4/20. Reimbursed January 2021 full amount

\*H Added new line to fully capture misc revenue & expenses; beginning balance consists of Dec 31, 2020 Excess Funds Available for Projects (-1,317.92),

which was temporarily decreased due to stolen check on TDECU account (\$4,437.94)

\*I Accounts Receivable/Payable & bank activity not yet posted

**MOTIONS**

\*B Mar 2020 Combined Hickner Memorial Fund \$51,570.00 & 2019 ATFN (net \$53,866.29) & added \$50,000.00 Hickner donation

Mar 2021 reclassified \$56,000.00 from McGovern Brazoria

\*E 11/13/20 Per Board guidelines 7% was allocated to Admin expenses from Houston Endowment # 4

\*G Merrill Lynch account now includes three Certificates of Deposit for \$50,000 each. Maturity dates are Feb 03, 2022, Feb 03, 2023, Feb 20, 2024

Balance is net of unrealized market gains/losses and includes estimated accrued interest.